



Hôpital général juif  
Jewish General Hospital

July 19, 2011

Dear staff member,

We are aware of the frustration that many of you have felt while trying to park your car during the past week. The JGH Parking Committee is working to resolve these problems and make parking-related changes clearer and smoother in the future.

Please accept our apologies for the short notice in alerting you of the most recent parking change and for any inconvenience this has caused. Due to circumstances beyond our control, we were left with a very small window of opportunity to contact staff.

Every JGH employee plays an important and valued role in ensuring that the hospital runs smoothly on a daily basis. Consequently, it was a difficult process to determine which employees would have to relocate.

The decision as to which staff members to move is based on criteria developed by the JGH Parking Committee, whose representatives come from many departments, including Nursing, Medicine, Human Resources, the unions, Finance, Technical Services and Security.

Please bear in mind that before a decision is made to ask an employee to relocate, specific criteria are reviewed. These criteria include:

- Staff members with disabilities
- Shift rotation schedules,
- The role a staff member plays in the critical care of patients

At present, 500 parking spaces are left on-site. Personnel who provide front-line healthcare services have been given priority on the basis of the role they play in critical patient care.

The JGH Parking Committee is working to ensure that everyone who parks at the JGH, whether on-site or off, abides by these criteria with no exceptions, regardless of the position that an individual may hold in the hospital (including managers and senior management). The Committee acknowledges that there have been oversights in the past and is working to rectify the situation.

Those staff members who have relocated to the Bedford parking area will be allotted one free month of parking. Additionally, parking rates will be adjusted to reflect the lower monthly fee of this lot.

A map indicating the location of the Bedford parking lot can be found at [jgh.ca/now](http://jgh.ca/now). The shuttle operates between 4:30 a.m. and 12:30 a.m. A second shuttle is in operation during peak hours running from 7:00 to 10:00 a.m. and 2:00 to 6:00 p.m.

The Committee is continuing to look for alternate parking solutions, including other parking lots and shuttle services from the West Island and the South Shore.

If you have suggestions or questions pertaining to parking please email [pavk@jgh.mcgill.ca](mailto:pavk@jgh.mcgill.ca).

The JGH Parking Committee