



Hôpital général juif  
Jewish General Hospital

August 1, 2011

Dear staff member,

As mentioned in the letter of July 19, with the construction of the underground tunnel on Légaré Street, a portion of the Légaré parking lot had to be closed. Also mentioned, was the relocation of some staff to off-site parking lots which would occur in two waves. The first wave of employees were relocated to off-site parking at the beginning of July.

**Please be advised that you may fall into the second wave of employees whose parking is being relocated to an off-site lot. Those staff who will be relocated will be advised shortly.**

The decision as to which staff members need to move is based on criteria developed by the JGH Parking Committee, whose representatives come from many departments, including Nursing, Medicine, Professional Services, Human Resources, the unions, Finance, Technical Services, Public Affairs & Communications and Security.

Please bear in mind that before a decision is made to ask an employee to relocate, specific criteria are reviewed. These criteria include:

- Staff members with disabilities
- Shift rotation schedules
- The role a staff member plays in the critical care of patients

**If you do not match the above mentioned criteria, your parking will be relocated.**

Over the past year and a half the JGH has lost 1200 on-site parking spaces. At present, 500 parking spaces are left on-site. Personnel who provide front-line healthcare services have been given priority on the basis of the role they play in critical patient care.

The JGH Parking Committee is working to ensure that everyone who parks at the JGH, whether on-site or off, abides by these criteria with no exceptions, regardless of the position that an individual may hold in the hospital. The Committee acknowledges that there have been oversights in the past and is working to rectify the situation.

**Those staff members who have, or will be relocated, to the Bedford parking area will be allotted one free month of parking. Additionally, parking rates will be adjusted to reflect the lower monthly fee of this lot.**

A map indicating the location of the Bedford parking lot can be found at [jgh.ca/now](http://jgh.ca/now). The shuttle runs between the JGH and the Bedford parking lot between 4:30 a.m. and 12:30 a.m., Monday to Friday. A second shuttle is in operation during peak hours running from 7:00 to 10:00 a.m. and 2:00 to 6:00 p.m. Should a staff member need to be at the JGH on a weekend, parking is available on-site in the Légaré Parking Lot. Please contact the Parking Department at extension 2084 in order to arrange for access.

The Committee is continuing to look for alternate parking solutions, including other parking lots and shuttle services from the West Island and the South Shore.

If you have any questions pertaining to your parking, please contact extension 2084.

The JGH Parking Committee